



MEETING MINUTES


Board of Health
July 8, 2019

TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Kacy Allen-Bryant called the meeting to order at 5:57 p.m.
Attendance	<p>PRESENT: Kacy Allen-Bryant, Jack Cornett, Dr. Dossett, Commissioner Ford, Dr. Jackson, Dr. Jasinski, Dr. Majmundar, Leah Mason, Dr. Zimmerman</p> <p>OTHERS PRESENT: Dr. Humbaugh, Jason Ams, Health Department Staff</p> <p>EXCUSED ABSENCES: Michael Friesen, Sherelle Roberts Pierre</p>
Request for Approval of the June 10, 2019 Minutes	<ul style="list-style-type: none"> J. Cornett made a motion to approve the June 10, 2019 minutes. K. Allen-Bryant seconded the motion. The motion passed.
Financial Analysis	<p>C. Kay presented financial analysis for May 2019:</p> <ul style="list-style-type: none"> She is pleased with performance for fiscal year 2019 (FY19). We have a surplus of \$3.57 million on a budget of \$1.28 million. Revenues are at 109% of plan while expenses are at 94% of plan. Current cash accounts are at \$17.2 million, up almost \$2 million from this time last year. We will end the fiscal year above budget and with a little over \$16 million in the bank. The final FY20 budget submitted had a \$75k surplus and has been delivered to the Department for Public Health for approval. C. Kay also shared that we originally submitted a loss of \$25 thousand for the upcoming fiscal year budget. Since then, the diabetes funding package exceeded what we had estimated and our Infectious Disease (ID) Branch service area will now be focused on just Fayette County, eliminating the need to fill the two vacancies in the branch. With these adjustments, the budget originally reported a \$25 thousand deficit. It now shows a \$75 thousand surplus.
Request for Approval of the Tax Rate Resolution	<p>J. Cornett, on behalf of the Finance Committee, presented the Board of Health (BOH) with the tax rate resolution:</p> <ul style="list-style-type: none"> J. Cornett made a motion to levy a special ad valorem tax upon all property subject to taxation in Lexington-Fayette County, Kentucky, as provided by KRS 212.725 et seq. at the unchanged rate of 2.8 cents per \$100 of the assessed valuation of all real property, personal property, and motor vehicles in Fayette County. The motor vehicle tax will be applicable to the calendar year beginning January 1, 2020. Dr. Jackson seconded the motion. The motion passed unanimously.

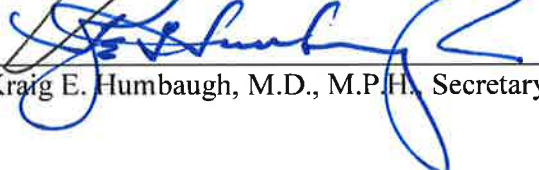
<p>Reaccreditation and Site Consolidation</p>	<p>K. Howard presented an update on reaccreditation:</p> <ul style="list-style-type: none"> • We submitted our application for reaccreditation on June 27. • It was accepted by the Public Health Accreditation Board (PHAB) on July 2. • All documents are due to be uploaded to PHAB by August 27. • The cost of reaccreditation is \$17 thousand, paid out of the FY19 budget. • We are currently doing final reviews of each document. • At the present time, 97% of our documentation has been collected. Of that, 86% is ready to be uploaded, following a final check. • After we have submitted all documents, two individuals from PHAB will be assigned to our agency to review our submissions. Once all documents are reviewed, we will receive a list of measures that may need additional information, clarification, or additional documentation. At that time, we will have four weeks to complete any re-opened measures. • We anticipate a virtual site review in February or March 2020. <p>K. Howard presented an update on site consolidation:</p> <ul style="list-style-type: none"> • We have contracted with Kevin Verhoven of <i>The Gibson Company</i> to serve as our realtor. • On June 17, we announced the consolidation on social media. At that time, we also stopped scheduling new WIC participants at the Regency location. All new participants are being scheduled at the 650 Newtown Pike location. • Community Health Education and Equity (CHEE) staff will move from Regency to Newtown in two waves--on July 27 and August 24. • The last day for Women, Infants, and Children (WIC) appointments at the Regency location is September 27. • New clinic hours will go into effect on September 30. • We anticipate the Regency Road facility will be vacated by October 5.
<p>Request for Approval of Board of Health Ethics Policy</p>	<p>K. Howard presented the <i>Board of Health Ethics</i> policy for board approval:</p> <ul style="list-style-type: none"> • L. Mason inquired about language regarding engaging in behavior that would bring discredit to the agency. The board discussed and requested the language be removed from the policy. K. Howard will make the changes. • L. Mason made a motion to approve the <i>Board of Health Ethics</i> policy, pending the requested changes. • Commissioner Ford seconded the motion. • The motion passed unanimously.
<p>Commissioner's Report</p>	<p>Dr. Humbaugh presented the Commissioner's Report:</p> <ul style="list-style-type: none"> • PRIDE Festival: The agency had two booths this year operated by staff from ID and CHEE. Over 1,500 people stopped by. More than 800 participated in a game called "STD Roulette" and were entered into a drawing for 50" TV. We provided children with information on nutrition. They enjoyed the bubble machine we had on site. It was an excellent event. • Retirement System: The contribution rate has increased to 83%. There

	<p>continues to be discussion of a potential special session, but it has not been scheduled, as of this date.</p> <ul style="list-style-type: none"> • Site Consolidation: We are on schedule with consolidation. We have had some interest from potential buyers in the property at 2433 Regency Road. • Board and Staff Positions: We have a vacancy for the City Council representative for the BOH. Vicki Blevins-Booth's vacant at-large position also needs to be filled. We have hired a new Environmental Health Specialist, Miranda Wright. Ken Kik, Emergency Preparedness Coordinator, has resigned to take on a new state preparedness position. We regret losing him, but he will serve as a great preparedness partner going forward. • Mosquito Control Season: We have been trapping mosquitos on a regular basis since May. A mosquito count in a trap in the 40505 zip code area exceeded the threshold to trigger spraying. We will begin spraying both 40505 and the closely neighboring 40511 area early Wednesday morning. Council members for the area and the public will receive prior notice. • Infectious Disease: We had two new cases of hepatitis A last month. We are still above the previous baseline, but are now much closer to it. • Homelessness: Dr. Humbaugh recently attended a meeting of the city's Homelessness Prevention Coalition. The coalition has proposed a new Standard Operating Procedure (SOP) in terms of evacuating homeless individuals from camps throughout the city, in case of emergency. We have been asked to be a part of that process by determining if an immediate public health risk has been identified in a camp. Dr. Humbaugh will meet with Polly Ruddick, Homelessness Prevention Coordinator, to clarify what that role entails. Commissioner Ford noted that during tomorrow's council meeting this issue will be discussed. The SOP will apply only to governmental or publicly-owned properties. • Feeding the Homeless: This service takes place on Sundays at 1:00 p.m. in the Dr. Rice C. Leach Community Room. The churches that provide this service have been using a POD to serve in the parking lot when the weather is nice. The city's budget no longer includes the POD rental allowance, so the POD and a port-a-potty also being used will be removed. The churches can continue charitable feedings using the Dr. Rice C. Leach Community Room. • Homeless TB Screenings: We have been talking with HealthFirst Bluegrass about a new policy to pilot tuberculosis (TB) screening at homeless shelters. This could allow for earlier diagnoses. Shelter participants would be required to complete a TB screening through HealthFirst Bluegrass within a certain period of time to be allowed to continue staying in the shelter. Those who test positive would be referred to the Lexington-Fayette County Health Department (LFCHD). • TB Test Shortage: There is a nationwide shortage of the antigen for TB skin tests. LFCHD has run out of the antigen. A blood test can be used to test for TB; however, it is much more expensive. • School Health: The contract for School Health services has been signed by the Fayette County Public Schools board. An amendment to add additional nurses was recently approved by a workgroup. School Health nurses will be back in August. • Farmers' Market: There will be limited dates for the Farmers' Market this
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	<p>year. July 10 and August 14 will be on-site at the Regency location. July 24 and August 21 will be at 650 Newtown Pike.</p> <ul style="list-style-type: none"> • Event: There will be an annual Wellness Fair on August 6 in the 3rd floor conference rooms. Lunch will be provided. • Next Board of Health Meeting: August 12.
Committee reports	<ul style="list-style-type: none"> • Executive: K. Allen-Bryant shared that the committee has discussed filling current BOH vacancies. The city has sent over candidate applications for the at-large position that will be reviewed. A quorum will be needed for next month's meeting in order to approve the minutes from tonight's meeting, due to the inclusion of the tax rate approval. Please let Laura Foley know if you will not be in attendance next month. If there is no quorum, we will need to reschedule the board meeting or call a special meeting. • Marketing and Branding: No update. • Nominating/Bylaws: No update. • Program Outcomes/Evaluation: Dr. Dossett shared that the committee has discussed policies undergoing the approval process and recently approved policies. Earlier this year, it was discovered that some school health charting was inadequate. A new process has been developed to improve the process going forward.
Communications Report	<ul style="list-style-type: none"> • The Communications Report was provided electronically prior to the meeting.
Adjournment	<ul style="list-style-type: none"> • Dr. Dossett made a motion to adjourn. • Dr. Zimmerman seconded the motion. • Motion passed. Meeting adjourned at 6:57 p.m.



 Kacy Allen-Bryant, Chairperson



 Craig E. Humbaugh, M.D., M.P.H., Secretary