




MEETING MINUTES

Board of Health Meeting
March 9, 2020
5:45 p.m.

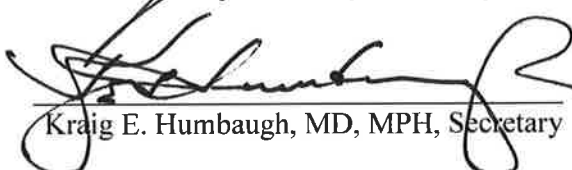
	<p>BOARD MEMBERS IN ATTENDANCE: Ms. Allen-Bryant, Mr. Cornett, Dr. Dossett, Commissioner Ford, Mr. Friesen, Mr. Jabbour, Dr. Jackson, Dr. Jasinski, Dr. Majmundar, Ms. Mason, Ms. Reynolds, Ms. Roberts Pierre.</p> <p>OTHERS IN ATTENDANCE: Dr. Humbaugh, LFCHD Staff, LFCHD Council.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> • K. Allen-Bryant called the meeting to order at 5:56 p.m.
Roll Call/Declaration of a Quorum	<ul style="list-style-type: none"> • L. Foley called the roll. • A quorum was declared. • Excused absence: Dr. Zimmerman.
Request for Approval of the February 10, 2020 Minutes	<ul style="list-style-type: none"> • Mr. Jabbour made a motion to approve the February 10, 2020 minutes. Dr. Majmundar seconded the motion. The motion passed.
Commissioner's Report	<ul style="list-style-type: none"> • Dr. Humbaugh presented the commissioner's report. • Dr. Humbaugh thanked board members for participating in the March 6 Board of Health retreat. • The mayor has declared a public health emergency in response to the COVID-19 outbreak. The first Kentucky case was reported Friday, March 6. That case was in a Harrison County resident. There is now also a Fayette County case. We are doing epidemiological investigations. It appears neither case has had significant recent travel, so these may be cases of community transmission. • The Department for Public Health is releasing COVID-19 test results around 4:00 p.m. each day. Personal Protective Equipment (PPE) is necessary when collecting testing samples and treating cases. • Our Department Operations Center (DOC) has stood up under the Incident Command System (ISC). Jessica Cobb is our incident commander. • The mobile unit for harm reduction services arrived today. It will be wrapped for branding and marketing. • PHAB have opened some measures in our reaccreditation submission. K. Howard is requesting an extension in responding to the measures, due to the COVID-19 response.
Communications Report	<ul style="list-style-type: none"> • Kevin Hall presented the communications report. • Monthly media appearances focused on flu, COVID- 19, and restaurant inspections. • On Twitter, our top tweet was a request for nominations for the Dr. Rice C. Leach Public Health Hero Award. Our top tweet was about COVID-19. We had 59 tweets, 58,600 impressions, 290 profile visits, 14 mentions, and added 37 new followers. • On Facebook, our top post was a flyer about COVID-19. The post reached nearly 11,000 people. The flyer has been used by the Louisville Metro Health Department and many other county health departments. Our total reach was 38,643, with 901 pages views, 6,354 post engagements, and 128 new followers.

	<ul style="list-style-type: none"> • On National Black HIV/AIDS Awareness Day, February 7, we held a successful event that included free haircuts to people who were tested. K. Hall expressed a special thank you to the barbers at Platinum Cuts and LFCHD staff who participated. He also shared a special thank you to Coreise Johnson, whose good work was invaluable in organizing and operating this event. • The Employee Association had a successful fundraiser that allowed staff to buy carnations and candy for co-workers to celebrate Valentine's Day. • Basema Habash, an intern in our WIC program, recently helped parents and children enjoy arts and crafts using basic food materials. • Sara Gabbard, Human Resources Generalist, represented LFCHD at the Kentucky State University Summer Jobs & Internship Fair. She was able to speak with many nursing, agriculture, and business students. The materials she shared included the new LFCHD Career Flyer developed by Christina King, Communications Generalist. • LFCHD staff are prepping for our second year offering Community Supported Agriculture (CSA). Katie Harvey of the Organic Association of Kentucky, and Mac Stone of Elmwood Stock Farm met with LFCHD staff for a lunch and learn, to share details about the program. • K. Hall shared a video he and his team created, along with LFCHD staff and family members, for the 2020 Book Madness event with First 5 Lex. The video will be posted soon. Voting for a contest winner begins March 18 and runs through the end of the month. • Jon Parker, with AIDS Volunteers of Lexington (AVOL), was presented as a nominee for the 2020 Dr. Rice C. Leach Public Health Hero Award. S. Roberts Pierre made a motion to select Mr. Parker for the award. Dr. Jackson seconded the motion. The motion passed unanimously. • In March, communications will focus on COVID-19, as well as National Nutrition Month and Diabetes Alert Day. • K. Hall announced we now have a Spanish language landing page on our website.
Annual Compliance Training	<ul style="list-style-type: none"> • K. Howard presented annual compliance training for Board of Health members. • Board members are responsible for being knowledgeable about our compliance program. Specific responsibilities include: <ul style="list-style-type: none"> ➢ Ensuring a reporting system is in place that will allow timely response to compliance-related concerns. ➢ Staying informed about risk areas and regulatory changes. ➢ Having a direct relationship with the compliance officer that allows for candid discussions of compliance-related topics. ➢ Ensuring a process is in place for reporting suspected violations.
Committee Reports	<p>Executive:</p> <ul style="list-style-type: none"> • K. Allen-Bryant presented the executive committee report. • The committee discussed the retirement system and COVID-19. The committee appreciates the good work C. Kay has been doing to prepare for potential retirement system changes. The current statute requires us to decide if we will remain in the system by April 30, 2020. <p>Finance:</p> <ul style="list-style-type: none"> • C. Kay presented the finance report. • As of January 31, 2020, accounting and finance reported a year-to-date (YTD) surplus of \$5.91 million, compared to a budgeted surplus of \$3.48 million. YTD revenues are 109% of plan, while expenses are at 87% of plan. Current

	<p>cash account balances of \$22.66 million are up from \$18.42 million this time last year.</p> <ul style="list-style-type: none"> • We have not heard yet if we will be receiving federal funds to support COVID-19 response. We are coding response work to a defined cost center to track related expenses. • Some overtime is being approved by supervisors to respond to COVID-19. • We are building capacity for telework and are operating a call center from 8:00 a.m. to 4:00 p.m. <p>Marketing and Branding:</p> <ul style="list-style-type: none"> • No report. <p>Nominating/Bylaws:</p> <ul style="list-style-type: none"> • No report. <p>Program Outcomes/Evaluation:</p> <ul style="list-style-type: none"> • No report. <p>Policy/Protocol</p> <ul style="list-style-type: none"> • No report.
Open Comment	<ul style="list-style-type: none"> • None presented.
Adjournment	<ul style="list-style-type: none"> • Mr. Cornett made a motion to adjourn. Ms. Reynolds seconded the motion. Meeting adjourned at 7:00 p.m.



Kacy Allen-Bryant, Chairperson



Kraig E. Humbaugh, MD, MPH, Secretary