



# MEETING MINUTES

**Board of Health Meeting**  
**Video Teleconference**  
**June 14, 2021**  
**5:45 p.m.**

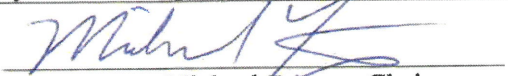
	<p><b>BOARD MEMBERS PRESENT:</b> Mr. Cornett, Dr. Dossett, Commissioner Ford, Mr. Friesen, Mr. Jabbour, Dr. Jackson, Dr. Jasinski, Dr. Mason, Councilmember Reynolds, Dr. Zimmerman.</p> <p><b>OTHERS PRESENT:</b> Dr. Humbaugh, LFCHD Staff, LFCHD Council.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> <li>• Mr. Friesen called the meeting to order at 5:48 p.m.</li> </ul>
Roll Call	<ul style="list-style-type: none"> <li>• Ms. Foley called the roll. A quorum was declared.</li> </ul>
Request for Approval of the May 10, 2021 Minutes	<ul style="list-style-type: none"> <li>• Dr. Mason made a motion to approve the May 10, 2021 minutes. Dr. Jackson seconded the motion. The motion passed unanimously.</li> </ul>
Request for Approval: Resolution Regarding Regular Meeting Time for Board of Health Finance Committee	<ul style="list-style-type: none"> <li>• Mr. Cornett said the Finance Committee meets immediately before the Board of Health. This makes it difficult to complete committee meetings without bumping against the starting time for the board meeting. The following resolution was presented for approval:             <ul style="list-style-type: none"> <li>➤ The undersigned, being all of members of THE LEXINGTON-FAYETTE COUNTY HEALTH DEPARTMENT (the “Health Department”) BOARD OF HEALTH (the “Board”), hereby adopt the following preambles and resolutions and consent to the actions contemplated thereby:</li> <li>➤ WHEREAS, scheduling conflicts require the Health Department to amend the start time of all future regularly-scheduled meetings of the Finance Committee (the “Committee Meeting”) from the current 5:00 p.m., local time, start time to 4:30 p.m., local time;</li> <li>➤ WHEREAS, the Health Department intends for this amendment to the start time to apply to the July 12, 2021 Committee Meeting and all regularly-scheduled future Committee Meetings;</li> <li>➤ NOW, THEREFORE, BE IT:</li> <li>➤ RESOLVED, that the Board hereby amends the start time of the Committee Meeting to 4:30 p.m., local time, beginning on July 12, 2021, and applying to all regularly-scheduled future Committee Meetings; and</li> <li>➤ RESOLVED, this Resolutions of the Board of Health of the Lexington-Fayette County Health Department shall be published in</li> </ul> </li> </ul>

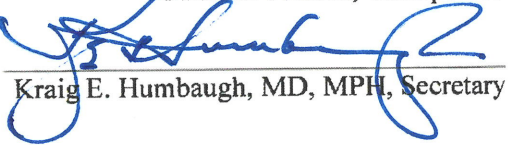
	<p>accordance with Kentucky statutory requirements, which shall satisfy all required statutory publishing and reporting requirements applicable to the Health Department.</p> <ul style="list-style-type: none"> <li>• Mr. Friesen requested a motion to approve the resolution. Mr. Cornett moved to approve the resolution. Dr. Mason seconded the motion. The motion was approved unanimously.</li> </ul>
<p>Presentation of FY22 LFCHD Budget and Finance Report</p>	<ul style="list-style-type: none"> <li>• Mr. Cornett introduced Cara Kay to present the Fiscal Year (FY) 2022 Lexington-Fayette County Health Department (LFCHD) budget and the finance report.</li> <li>• Ms. Kay reported we continue to be in good financial position. Through April, we show a year-to-date surplus of \$7.19 million compared to a budgeted surplus of \$2.62 million. Year-to-date revenues were 119% of plan while operating expenses were 94% of plan. Current cash account balances of \$29.03 million were up from \$23.00 million the same time last year. COVID-19 response had a year-to-date deficit of \$403 thousand and a response-to-date deficit of \$1.2 million. We continue to receive reimbursements for COVID-related expenses.</li> <li>• Ms. Kay presented the proposed FY22 LFCHD budget. Total revenue is budgeted to increase by \$4.6 million while expenses are budgeted to increase by \$2.8 million, leading to a projected surplus of \$1.7 million. The changes in revenue and expenses are both largely due to changes in the retirement system and COVID-19 response. Adjustments to FY21 and FY22 were shared, which resulted in a \$2.4 million non-COVID 19 deficit. Changes as a result of House Bill 8 becoming law resulted in a net decrease of \$80 thousand in retirement expenses in the new budget. House Bill 8 fixed retirement payments for 30 years. Budgeted COVID-19 tax appropriations are \$1.3 million, down \$4.1 million year-over-year. The budget includes a 2.5% salary increase for LFCHD staff and an additional 2.5% bonus opportunity for eligible employees, based on performance. The year-over-year reduction in WIC and Harm Reduction grants were offset by a reduction in related expenses. The budget includes a capital budget of \$615 thousand. Items in the budget include procuring a new generator, which will provide capacity to operate during emergencies. Mr. Cornett said we are in the best financial position we have been in in a long time.</li> <li>• Mr. Cornett made a motion to approve the FY22 budget. Dr. Mason seconded the motion. The motion was approved unanimously.</li> <li>• Ms. Kay said the city is launching an industrial bond. We are reaching out to determine the potential tax impact. We are also reviewing how House Bill 8 may affect LFCHD contract staff and are reviewing Senate Bill 5, which included language on a compensating tax rate which may be based on previous year taxes.</li> </ul>
<p>LFCHD Community Garden Project</p>	<ul style="list-style-type: none"> <li>• Erin Kelley introduced the LFCHD Community Garden Project. John Moses thanked the board for supporting harm reduction services. Community partnerships have helped us prepare this garden, which can help provide nutrition for harm reduction participants and a place for staff and clients to enjoy. Tara Mason said the project promotes</li> </ul>

	<p>department CARES values (Caring, Accountability, Respect, Equity, and Service). The garden can be beneficial in terms of preventive health, nutrition education, exercise, food insecurity, and mental health. The project is an extension of the LFCHD Recharge Initiative.</p> <ul style="list-style-type: none"> <li>• Erin Kelley said it is a community garden. We are focusing on horticulture. We have three small beds with tomatoes, cucumbers, and zucchini. We are working on building a fence to protect the garden. Dr. Humbaugh is donating some perennial flower bulbs for the garden.</li> <li>• Alison Tighe said the project is being developed by the Green Team, Harm Reduction, WIC, CHEE, Facilities, Safety, and Wellness. Community partners include Voices of Hope, Seedleaf, Farm Credit of Central Kentucky, Elmwood Stock Farms, KDA, and the Farmers' Market.</li> <li>• Alan Smith said the garden is just north of the community room. The area receives lots of sun. It is in a moderately flat area. The area reserved for the garden is 40'X80'. We are using raised beds. Voices of Hope donated and installed the 4'X12' raised beds. Erin Kelley said funding is coming from Voices of Hope, a CHAT grant, and MCH funds. The Green Team is maintaining the garden and have plans in place to respond to any issues. All participants will sign a liability waiver before working in the garden. Board members are welcome to visit the garden.</li> </ul>
<p>Commissioner's Report</p>	<ul style="list-style-type: none"> <li>• Dr. Humbaugh presented the commissioner's report. He introduced Dr. Scott Keel who is serving a residency rotation at LFCHD. COVID-19 cases are averaging about 10 daily. As we move away from mandatory masking and social distancing, we need to remember there are still unvaccinated people, including children, in the community, as well as other vulnerable populations. There continue to be variant strains in circulation. According to the CDC, over 50% of Fayette County residents are fully vaccinated. Over 84% of those 65 and older have been vaccinated. Our county is number three in the state for our vaccination coverage rate.</li> <li>• LFCHD is providing all three vaccine products. Vaccination demand has lessened. We continue to offer community vaccination events. Moderna and Pfizer are available in the LFHCD clinic by appointment on Mondays. Over 80% of recent cases have involved a variant strain. Restaurants, swimming pools, and gyms have returned to regular capacity. Healthcare settings in LFCHD and in the field will continue to have mask requirements.</li> <li>• We hope COVID-19 will become a vaccine-preventable disease. Factors that could make that less likely include emergence of variant strains that are more severe or resistant to vaccine, lack of progress in getting more people vaccinated, and vaccine continuing to be unavailable for children.</li> <li>• The first floor renovations are wrapping up. We are working on installation of a new generator. We will be removing the fence between our property and the BCTC property north of our building at 650</li> </ul>

	<p>Newtown Pike. In the upcoming year, we will pressure wash the building and clean windows. In-person naloxone classes will soon resume. Extra nurses have been added to our school health program to assist with FCPS summer school.</p> <ul style="list-style-type: none"> <li>• Dr. Humbaugh thanked Dr. Jasinski for her service on the Board of Health over the past several years. We hope she may return to the board in the future. We will have two board vacancies as of the end of June. It will likely be August before the seats can be filled.</li> <li>• Dr. Humbaugh said a recommendation to move to a hybrid board meeting (with in-person and virtual options) will be presented to the Executive Committee when the recommendations from the governor allow such a model.</li> </ul>
Committee Reports	<ul style="list-style-type: none"> <li>• Executive: Mr. Friesen thanked Dr. Jasinski for her service on the board. He said the committee met and discussed items mentioned in Dr. Humbaugh’s report. He encouraged board members to participate in activities scheduled with Commissioner of Health candidate visits.</li> <li>• Finance: The finance report was presented along with the FY22 budget earlier in the meeting.</li> <li>• Marketing and Branding: No report.</li> <li>• Nominating/Bylaws: Dr. Jackson reported the Nominating/Bylaws Committee met on June 10 to consider nominations for FY22 Board of Health leadership. The committee recommends the board chair, board vice chair, and existing committee chairs to remain in their current roles. The committee also recommends board members join committees. Mr. Friesen said the continuity for board leadership would be helpful during the transition to a new Commissioner of Health. He would like to see his position filled by a different board member in FY23. Dr. Jackson made a motion that board leadership positions remain the same in FY22 as they are now. Councilmember Reynolds seconded the motion. The motion passed unanimously.</li> <li>• Program Outcomes/Evaluation: No report.</li> <li>• Policy Policy/Protocol: No report.</li> <li>• Ad Hoc: No report.</li> </ul>
Communications Report	<ul style="list-style-type: none"> <li>• Mr. Hall presented the Communications Report. There is a hold on installation of the mural as mounting options are considered. LFCHD is operating vaccination clinics this week at the Alano Club and next week at Elliot Electric. As we scale back on community clinics, we may expand vaccination appointments in the clinic at 650 Newtown Pike. Back to school vaccinations will be a focus in coming weeks. LFCHD teams are sharing information and flyers at the Bluegrass Fair this weekend.</li> <li>• If you have any standing water on your property, now is a good time to drain them, as mosquito season is upon us. Our teams have traps to track the number of mosquitoes in Lexington neighborhoods. Spraying will be done in areas with high numbers. Our diabetes educators are promoting another statewide diabetes education program. We are sharing information on the program via social media. We celebrate</li> </ul>

	David Baker, our most recent CARES award winner, who works in the Harm Reduction Program. Councilmember Reynolds thanked Mr. Hall and LFCHD staff for sharing information at the Bluegrass Fair.
Open Comment	<ul style="list-style-type: none"> <li>• None presented.</li> </ul>
Adjournment	<ul style="list-style-type: none"> <li>• Mr. Friesen requested a motion to adjourn. Councilmember Reynolds made a motion to adjourn. Mr. Jabbour seconded the motion. The motion passed unanimously. The meeting adjourned at 7:06 p.m.</li> </ul>

  
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 Michael Friesen, Chairperson

  
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 Kraig E. Humbaugh, MD, MPH, Secretary