



MEETING MINUTES

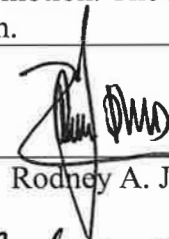
Board of Health Meeting
650 Newtown Pike
May 8, 2023
5:45 p.m.

ATTENDANCE	<p>BOARD MEMBERS PRESENT: Commissioner Kacy Allen-Bryant, Jack Cornett, Dr. Lee Dossett, Mr. Mike Friesen, Dr. Maria Gomez, Dr. Gregory Hood, Mr. Majd Jabbour, Dr. Rodney Jackson, Dr. Leah Mason, Councilmember Jennifer Reynolds, Dr. Elizabeth Riley, and Dr. Zimmerman.</p> <p>OTHERS PRESENT: LFCHD Staff, LFCHD Counsel.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> • Dr. Jackson called the meeting to order at 5:56 p.m.
Roll Call	<ul style="list-style-type: none"> • Ms. Foley called the roll. Attendance was as recorded above. Dr. Feld was excused. A quorum was declared.
Request for Approval: April 10, 2023 Minutes	<ul style="list-style-type: none"> • The April 10, 2023 Board of Health (BOH) meeting minutes were considered. Dr. Mason made a motion to approve the minutes. Dr. Riley seconded the motion. The motion passed unanimously.
Commissioner of Health Report	<ul style="list-style-type: none"> • Dr. Jackson presented the Commissioner of Health and Executive Committee reports. • IT has been dealing with turnover. The IT Generalist position will soon be vacated. The position will be posted for recruitment. The CFO has been working with a committee to prepare an RFP for an Electronic Health Record (EHR) for the Lexington-Fayette County Health Department (LFCHD). • 219 outdoor public pools are permitted in Fayette County and beginning to open. All outdoor pools are inspected twice each summer. Historically, around 1,000 temporary food permits are issued each year, including for summer outdoor activities that include on-site food vendors. One foodservice establishment remains closed after not appearing for a hearing regarding the findings of an inspection. Staff will monitor the establishment to ensure it does not reopen until the issues have been resolved. • Epidemiology staff partnered with the Barren River Health District to present a session at the Kentucky Public Health Association (KPHA) annual conference called <i>Building and Implementing REDCap for Health Department Use: A Training Session for Beginners</i>. Laura Foley presented a session called <i>Music as Public Health</i> at the conference. We are in the process of posting two epidemiology vacancies. Staff participated in a recent HIV awareness event at the University of Kentucky (UK) that targeted African-American fraternities and sororities. We have four contract staff who continue to work the COVID-19 response. Community


	<p>Education staff participated in a Fayette County Diabetes Expo on April 29. As of April 24, we reported a 7-day average of 10 new COVID-19 cases per day. Our current community level is moderate. Influenza activity is sporadic across the Commonwealth. We have seen 3,445 flu cases over the season.</p> <ul style="list-style-type: none"> • The Employee Equity and Diversity Committee (EEDC) Unity Potluck was held. More than fifty employees participated and positive feedback was received. The wage analysis is being completed. • Monovalent COVID-19 vaccines have been discontinued. Going forward, only bivalent COVID-19 vaccine will be administered. WIC is working with the state to plan a return to in-person services. Auto-issuance of WIC benefits will end in August. The grant currently supporting harm reduction outreach and naloxone education will end in September. We are working with KDPH to secure funding for harm reduction. We are working with Fayette County Public Schools to determine how 23RS SB 150 impacts school health services.
Committee Reports	<ul style="list-style-type: none"> • Executive: Dr. Jackson indicated these items were covered in the commissioner’s report. • Finance: Mr. Cornett invited Cara Kay to present the committee report. Ms. Kay reported March financials, including a year-to-date a surplus of \$4.4 million compared to a budgeted surplus of \$1.9 million. Year-to-date revenues were 109% of plan, while operating expenses were 95% of plan. Some capital projects in the previous budget will be pushed to next year. Current cash account balances were \$38 million. We invested \$10 million in treasury bills and CDs in the past month and are looking for additional opportunities to invest in coming months. We continue to work through our off-site records move to a new vendor. We are working with our architect to develop RFPs for upcoming facilities projects. We signed our audit engagement letter with RFH, PLLC, who have served as our auditors for several years and are contracted to complete our audits for at least two more years. The FY24 budget is due to KDPH on Monday. We will bring it to the Board of Health in June. We will be including a large expenditure for building work. Some board members and a committee will be working with a consultant on drafting an RFP for an Electronic Health Record (EHR). The Employee Association is hosting an all-staff event at <i>The Main Event</i> entertainment complex tomorrow. 140 of 169 employees are planning to attend. We have a resolution that needs to be revised to change designees for the resolution. Mr. Cornett made a motion that the Lexington-Fayette Urban County Board of Health pass and agree to the terms set forth in the master agreement and resolution between the Lexington-Fayette Urban County Health Department and PNC Bank as presented and to authorize the Finance Chair of the Lexington-Fayette Urban County Health Department Board of Health to execute and deliver the master resolution and authorization on behalf of the board. Dr. Mason seconded the motion. The motion passed unanimously. • Marketing and Branding: Dr. Gomez attended the diabetes expo and said it was a wonderful and well-attended event. Dr. Jackson also attended. There was good participation from the community and partners including the

	<p>University of Kentucky. In May, we will celebrate and promote Women’s Health Awareness Month. Dr. Gomez met with LFCHD staff who perform community outreach. K. Hall said at least 150 people attended the diabetes expo. Vendors were excited by the turnout. The Bluegrass Lions Club, performed 71 vision screenings at the event. The federal COVID-19 response ends May 11. We are ending weekly reporting on our website. Our epidemiologists will continue to report any spikes in virus cases. Hundreds attended the city’s expungement fair. We are recruiting staff to represent LFCHD at the upcoming pride festival. The festival will be indoors this year. This is National Nurses Week. We will celebrate with LFCHD nurses Wednesday, which will be National School Health Nurses Day. It is bittersweet this year, due to the recent death of an LFCHD nurse.</p> <ul style="list-style-type: none"> • Policy and Protocol: No Report. • Program Outcomes and Evaluation: No Report.
Public Comment	<ul style="list-style-type: none"> • L. Foley read a card addressed to the Board of Health from Dr. Humbaugh. The card expressed his gratitude for receiving the 2023 Dr. Rice C. Leach Public Health Hero Award and his appreciation for the recognition of our important work together. • Alison Tighe, who said she has been with health department for four and a half years shared a comment. She wanted to ask if CARES values are considered when the Board of Health makes decisions, specifically with the “E” value, which stands for “Equity”. Across the board pay increases last year resulted in an average pay increase of \$2,574 per year for her job title, while LFCHD officers received an average salary increase of \$12,589 per year. She said alternatives are possible and that this is the most obvious inequity, not including paternity/maternity leave, and inequities in the telework policy. Some staff were told they were required to take PTO to attend the Board of Health hearing, while others were told they could continue to work from home while listening. She said she sincerely hoped the abrupt firing of our first female commissioner did not have anything to do with continuing the status quo. • Dr. Mason said she had a motion. Dr. Jackson recognized Dr. Mason for her motion. Dr. Mason moved that the Board of Health go into closed session pursuant to Kentucky Revised Statutes 61.810 (1)(f) for discussions which may lead to the appointment, discipline, or dismissal of an employee, specifically Dr. Sheila Owens-Collins in her position as commissioner of health, pursuant to KRS 212.635(3), also to discuss proposed or anticipated litigation against the health department related to the same, pursuant to KRS 61.810(1)(c). No general personnel matters will be discussed. Non-members Jason Ams and Barry Stiliz will attend as counsel for the board to provide legal advice on the topics to be discussed. Mr. Cornett seconded the motion. The motion passed unanimously. The board entered closed session at 6:26 p.m. Mr. Friesen made a motion to exit closed session. Dr. Zimmerman seconded the motion. The board exited closed session at 7:50 p.m.
Hearing for Dr. Sheila Owens-Collins	<ul style="list-style-type: none"> • Dr. Mason said she had a motion. Dr. Jackson recognized Dr. Mason for her motion. Dr. Mason moved that the Board of Health agree to the

	<p>settlement terms as set forth in a certain draft prepared for and presented to the board pursuant to the negotiations between the board and Dr. Owens-Collins and to have board chair, Dr. Rodney Jackson, sign the settlement agreement on behalf of the Board of Health. Mr. Friesen seconded the motion. A roll call vote was taken. Results were as indicated below:</p> <ul style="list-style-type: none"> ○ Commissioner Allen-Bryant: Non-voting ○ Mr. Cornett: Yea ○ Dr. Dossett: Yea ○ Mr. Friesen: Yea ○ Dr. Gomez: Yea ○ Dr. Hood: Yea ○ Mr. Jabbour: Yea ○ Dr. Jackson: Yea ○ Dr. Mason: Yea ○ Councilmember Reynolds: Yea ○ Dr. Riley: Yea ○ Dr. Zimmerman: Yea <ul style="list-style-type: none"> ● All board members present having voted in the affirmative, the motion passed unanimously. ● Dr. Mason said she had a motion. Dr. Jackson recognized Dr. Mason for her motion. Dr. Mason moved that the Board of Health indefinitely suspend the hearing pursuant to KRS 212.635(3) as noticed on the agenda until and unless the settlement agreement is executed by all parties. If necessary, the board will take action later to reschedule the hearing. Dr. Hood seconded the motion. The motion passed unanimously.
Adjournment	<ul style="list-style-type: none"> ● Dr. Jackson requested a motion to adjourn. Dr. Mason made a motion to adjourn. Dr. Dossett seconded the motion. The motion passed unanimously. The meeting adjourned at 7:54 p.m.



Rodney A. Jackson, DMD, Chairperson



on behalf of _____
Leah Mason, JD, Interim Secretary